

Community Transitions Specialist

HESSCO has the following full time (37.5 hours per week) position available. The Community Transitions Specialist, as part of the Home Care Nursing Department, works with individuals looking to discharge into the community with services and supports. The Specialist initiates and establishes relationships with hospitals, nursing homes/post-acute facilities, and local agencies.

Essential Functions:

1. The Community Transitions Specialist responds to referrals for discharge options, support and planning from a variety of sources.
2. Establishes and builds relationships with the staff of nursing facilities, hospitals, nursing homes/post-acute facilities, and local agencies.
3. Conducts in person visits with consumers to assess discharge potential and identify barriers to discharge.
4. Collaborates with other agencies around consumer's needs and barriers to support community living.
5. Identifies and maintains resources to assist in housing, social supports, assistive technology, and other long-term care supports and/or resources.
6. Meets weekly with nursing facility staff as defined by Comprehensive Screening and Service Model (CSSM) program.
7. Participates in interdisciplinary meetings with clinical staff to determine appropriate level of care.
8. Conducts and documents monthly community presentations and outreach on long-term care services and supports.
9. Responsible for the management of consumer information in database system.
10. Comply with documentation standards to uphold compliance regulations set forth by the Executive Office of Elder Affairs.
11. Work collaboratively with agency staff, informal and formal supports, vendors, and other community agencies.
12. Assist with phone coverage to support consumer inquires.
13. Attend required agency meetings and statewide trainings.
14. Perform other duties as assigned by supervisor.

Qualifications:

1. Bachelor's in social work, human services or related field with a minimum of three (3) years relevant experience; LSW preferred.
2. Strong verbal, written and telephone communication skills.
3. Proficiency in Microsoft Office, Excel, Word, and data entry; adept to learning new software programs.
4. Self-starter, able to prioritize, meet deadlines and manage time effectively.
5. Candidate will possess strong work ethic with a high level of integrity and good interpersonal skills.
6. Ability to work independently and work well as part of a team; flexibility to accept changing priorities.
7. Valid driver's license, travel required.
8. Access to secure internet is required for remote work.