

JOB POSTING

Care Manager (Specialized Care Manager)

HESSCO has a position available for a full-time (37.5 hours per week) Specialized Care Manager.

HESSCO is an Affirmative Action/Equal Opportunity Employer and encourages all qualified candidates from diverse backgrounds to apply.

The role of the Specialized Care Manager is to insure that individuals receive the most appropriate long-term care services in the proper setting based upon their individual needs. This full-time Specialized Care Manager will provide care management for consumers that require behavioral health support. The consumers served by this Specialized Care Manager may be enrolled in a Home Care program, may be Protective Services consumers, and/or referred from external community partners.

The Specialized Care Manager will need to serve consumers with a variety of needs where behavioral health concerns are interfering with a consumer's quality of life and/or ability to live independently.

Essential Functions:

1. Conduct in-person needs assessments; identify issues/problems, which inhibit secure independent living.
2. Coordinate and communicate service plan and changes to appropriate community services.
3. Develop and implement care plans based on assessment, guidelines and consumer needs.
4. Participate in interdisciplinary meetings with clinical staff to determine appropriate level of care.
5. Ensure consumers have access to public benefits, community resources and long-term care services.
6. Conduct home visits according to the guidelines established.
7. Conduct periodic reassessments to determine appropriateness of the service plan.
8. Initiate, authorize and monitor service plans to effectively assist consumers to maintain independent living.
9. Responsible for the management of consumer information in database system.
10. Comply with documentation standards to uphold compliance regulations set forth by regulatory agencies and agency policies, procedures and practices.
11. Assist in phone coverage to support consumer inquiries.
12. Work collaboratively with informal and formal supports, vendors and other community agencies.
13. Attend and contribute to regular agency meetings and statewide trainings.
14. Attend necessary trainings to develop skills relevant to a behavioral health specialization.
15. Participate in professional development.
16. Perform other duties as assigned by supervisor.

Qualifications:

1. Bachelor's degree preferred but not required (social work, human services, psychology, sociology, or related field).
2. 1-2 years of care management experience or relevant work experience required.
3. Understanding of the complex needs of a consumer with behavioral health concerns and the impact on accessing services and supports.
4. Ability to effectively communicate in-person, by telephone and in writing.
5. Proficiency in Microsoft Office, Excel, Word; adept to learning new software programs.
6. Self-starter, able to prioritize, meet deadlines and manage time effectively. Flexibility to accept changing priorities.

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6. Candidate will possess strong work ethic with a high level of integrity and good interpersonal skills.
7. Valid driver's license and reliable transportation required for travel.
8. Access to secure internet connection for remote work is required.

Excellent benefits which begin on first day of employment.

Please email cover letter and resume by 12/2/22 to nrichendollar@hessco.org

HESSCO
545 South Street
Walpole, MA 02081

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