

Essential Functions:

1. Receive and assess reports of potential abuse, neglect, financial exploitation and self-neglect.
2. Establish trusting non-threatening relationships with referred consumers.
3. Responds to emergency/rapid situations when necessary, utilizing direction of supervisory staff.
4. Conducts timely and comprehensive investigations and assessments, accessing collateral contacts and writing required reports with regulatory citations.
5. Monitor ongoing risk and efficacy of service plans
6. Conducts in-person interviews and home visits,
7. Participate in interdisciplinary meetings with clinical staff to determine appropriate level of care.
8. Responsible for the management of consumer information in database system.
9. Refer and arrange geriatric therapies and clinical assessments for consumers as needed.
10. Coordinate and communicate service plan needs and changes to providers and community partners.
11. Knowledge of government benefits, behavioral health resources and long-term care supports.
12. Comply with documentation standards to uphold compliance regulations set forth by the Executive Office of Elder Affairs.
13. Conduct outreach and training to stakeholders.
14. Work collaboratively with informal and formal supports, vendors and other community agencies.
15. Attend required agency meetings and statewide trainings.
16. Provide night and weekend on-call coverage, as assigned.
17. Perform other duties as assigned.

Qualifications:

1. Masters of Social Work or related field from accredited college or university, preferred. Bachelor's degree from accredited college or university with required experience.
2. 1-2 years of case management, behavioral health interventions and/or crisis intervention required.
3. Strong interpersonal communication effectiveness, including verbal, written and presentation required.
4. Proficiency in Microsoft Office, Excel, Word; adept to learning new software programs.
5. Self-starter, able to prioritize, meet deadlines and manage time effectively.
6. Candidate will possess strong work ethic with a high level of integrity and good interpersonal skills.
7. Valid driver's license, and reliable transportation required for travel.
8. Access to secure internet connection for remote work required.

Salary: \$45,257

Benefits which begin on first day of employment include 2 weeks' vacation first year, 15 sick days first year, 3 personal days, 12 holidays, health and dental insurance, life and long-term disability insurance, 403(b) retirement plan and pre-tax deductions.

Please email cover letter and resume to: nrichendollar@hessco.org

HESSCO

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