

## CARE MANAGEMENT SUPERVISOR

Full-time position available for a dynamic individual, as a Care Manager Supervisor at HESSCO. The supervisor will provide regular administrative and clinical supervision to the staff of our Home Care Program.

The supervisor participates in the orientation training of Care Managers and monitors and assists in the development of clinical skills. They will participate in in-service trainings and consult with Care Managers in the development of care plans.

### Responsibilities

- Evaluates consumer records to ensure consumers' needs are appropriately met.
- Promote adherence to all relevant regulations, requirements, and agency policies.
- Review consumer openings, closings, and denied referrals.
- Prepares written evaluations of Care Managers.
- Assist management in gathering statistics, preparation of written and oral reports, regulatory requirements, and agency planning.
- Covers care management duties as required.
- Attends trainings given by EOEA on new policies, procedures, and programs.

### Qualifications

- Bachelors' degree with a major in human services or related field required with a minimum of two years' experience in the social service field.
- Home care background preferred. Clinical experience in meeting needs of consumers, supervision of clinical work, experience in working with elders desirable.
- Initiative, creativity, and ability to work within a team a must.
- Strong interpersonal and supervisory skills required.
- Strong communicator, written and verbal.
- Proficient in Microsoft Office and experience with other software programs.
- Current driver's license and reliable transportation required.
- Access to secure high-speed internet required.

Please send a cover letter and resume to [cganz@hessco.org](mailto:cganz@hessco.org).