

VOLUNTEER JOB DESCRIPTION

TITLE: HESSCO Advisory Council Member

Duties and Responsibilities:

1. Represent the interests of all older adults, caregivers, and individuals living with a disability in the twelve communities served by HESSCO at monthly meetings.
2. Serve as a communications link between the Area Agency on Aging and the twelve communities within the region.
3. Participate in the HESSCO needs assessment every four years to assist in the development of the HESSCO Area Plan on Aging.
 - a. Lend expertise, advice and information to HESSCO Staff and Board of Directors members in the formation and implementation of the HESSCO Area Plan on Aging.
4. Serve on committees that review sub-grant applications to provide federally funded community-based services.
 - a. Sub-grant applications are requested every two years. This is a short-term commitment where Advisory Council members are asked to review applications and participate in the decision to award funding.
5. Assist the HESSCO staff with arranging public education events.
6. Act as legislative and administrative advocates.

The Council meets on the second Tuesday of each month, September through June. Meetings are scheduled for 9:00 a.m. to 10:30 a.m. and are currently held virtually.